

ORDER BOOK

Find all your orders in one place.

With the Order book module, you are able to follow the delivery of your orders and access to the related documents (acknowledgement, delivery note, shipping invoice, payment invoice) whenever you need.

Log on to NacelleLife Portal

If you are already a NacelleLife Portal user, log on using your credentials which is your account email address and your password

If you do not have an account, click the REGISTER button to gain access

Access to Order book

Once signed into your account, you will have 2 possible ways to access to Order book if you have the rights

ORDER BOOK

Order book page

The screenshot displays the 'Order book' page in the Nacelles system. It features a table with columns for 'Your Reference', 'Safran Order', 'Order Date', 'Order Status', 'Priority', 'Invoice', and 'Requests'. A search filter is visible at the top right. Numbered callouts (1-9) identify key UI elements: 1 (Order view), 2 (Your Reference), 3 (Safran Order), 4 (Order Date), 5 (Order Status), 6 (Priority), 7 (Invoice), 8 (Download), and 9 (Order line view). An inset window titled 'Requests' shows buttons for 'CLAIMS' (7.1) and 'SPARE' (7.2).

1. **Your Reference:** is the reference of the order in your system
Note: Your Reference link will direct your to the Order view page.
2. **Safran Order:** is the reference of the order In Safran Nacelles system
3. **Order Date:** is the creation date of the order
4. **Order Status:** the possible status are
 - Received : The order is received in Safran system
 - Acknowledged: The order is acknowledged and the preparation is on going
 - Partially shipped: the order is partially shipped
 - Shipped: the order is fully shipped

Part number
5. **Priority:** is the most critical priority of the order
 - AOG
 - Work stoppage/critical
 - Expedite
 - Routine
6. **Invoice:** you can click on the Invoice link (when available) to download the payment invoices
7. **Requests Claims / Spare :** **7.1** You can follow them in order book (click on book note) or in request management module. **7.2** With this button, you can create a request directly from order book, it will be route directly on team to answer
8. **Download/ Excel :** Allow you to download / export your view (all pages) to an excel file.
9. **Switch view :** Switch between Order and Order Line view level

ORDER BOOK

Order book page

Use filters to find the order
Search for orders using Your reference, Safran order, Order status, Part Number, Priority, Order Date Period.

You will view all the orders of your company

You can sort the view by clicking on any of the columns show in the view

The screenshot shows the 'Order book' page in the Safran Nacelles system. At the top, there is a navigation bar with 'Home - Safran Nacelles' and 'Order book'. Below this is a filter panel with fields for 'Your Reference', 'Safran Order', 'Order Status', 'Part Number', 'Priority', and 'Order Date Period'. A 'Reset filters' button and an 'Apply' button are at the bottom of the filter panel. Below the filter panel is a table of orders. The table has columns: 'Your Reference', 'Safran Order', 'Order Date', 'Order Status', 'Priority', and 'Invoice'. The table contains several rows of order data. Numbered callouts (1-6) point to specific elements: 1 points to the 'Your Reference' column header, 2 points to the 'Safran Order' column header, 3 points to the 'Order Date' column header, 4 points to the 'Order Status' column header, 5 points to the 'Priority' column header, and 6 points to the 'Invoice' column header.

1 Your Reference	2 Safran Order	3 Order Date	4 Order Status	5 Priority	6 Invoice
	1020013522	3/15/2023	Shipped	AOG	Not available
	1020013525	6/2/2023	Received	AOG	Not available
		9/23/2023	Shipped	AOG	Invoice
		9/23/2024	Acknowledged	AOG	Not available
		5/15/2023	Acknowledged	ROUTINE	Not available
	1120133800	3/15/2023	Partially Shipped	WORK STOPPAGE/CRITICAL	Not available
	1120133840	6/2/2023	Partially Shipped	ROUTINE	Not available
	1120133842	6/2/2023	Acknowledged	ROUTINE	Not available

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- Order Date:** is the creation date of the order
- Order Status:** the possible status are
 - Received : The order is received in Safran system
 - Acknowledged: The order is acknowledged and the preparation is on going
 - Partially shipped: the order is partially shipped
 - Shipped: the order is fully shipped
- Priority:** is the most critical priority of the order
 - AOG
 - Work stoppage/critical
 - Expedite
 - Routine
- Invoice:** you can click on the Invoice link (when available) to download the payment invoices

ORDER BOOK

Order page

The screenshot shows the 'Order' page in the Nacelles system. It includes a breadcrumb trail: Home - Safran Nacelles - Order book - Order. The page is divided into several sections:

- Order Summary (1):** Contains fields for Your Reference (TEST SAP 230124 statut part del), Safran Order (1120133927), Order Date (1/23/2024), Priority (WORK STOPPAGE/CRITICAL), Order Currency (USD), and Order Status (Partially Shipped).
- Acknowledgement (2):** A button to download the acknowledgement document.
- Address section (3):** Fields for Payment By, Delivery To, and Forwarder.
- Comments:** A text area for adding comments.
- Order Line (4):** A table showing order line details.

Line	Line Status	P/N	Priority	Ordered Quantity	Remaining Quantity	Unit of Measure	Requested Delivery Date	Confirmed Delivery Date	Net Line Amount (USD)
10	In Progress		Critical	2	1	UN	1/24/2024	12/12/2024	

- Order:** you will find all general information about the selected order
- Acknowledgement:** you can click on the button to download the acknowledgement document (when available)
- Address section:** You will find the addresses associated to the order
- Line:** Line link will direct you to the Order Line Details view
- Line status:** the possible line status are
 - Acknowledge: the order line is acknowledged and the preparation is on going
 - In progress: The order line is not fully delivered. The remaining quantity to deliver is identified
 - Delivery: The order line is fully delivered
- P/N:** is the ordered Part Number
- Priority:** is the priority of the order line among AOG, Work stoppage/critical, Expedite, Routine.
- Ordered Quantity**
- Remaining Quantity:** is the quantity that remains to be delivered
- Requested Delivery Date**
- Confirmed Delivery Date:** this field shows the date the order is expected to ship. Once the item shipped, it will show the actual ship date
- Net Line Amount (USD)**

ORDER BOOK

Order line details page

SAFRAN Home - Safran Nacelles • E-Spare • Order • Order Line Details

Order Line Details

1 **2**

General Information

Your Reference
P4189824

Line
10

Line Status
Delivery

P/N

Description

Delivery Date

Requested Delivery Date
6/15/2024

Confirmed Delivery Date
6/15/2024

Catalog Lead Time
7

Quantity & Price

Net Line Amount (USD)




Ordered Quantity
1

Net Unit Price (USD)

Remaining Quantity
0

Unit of Measure
UN

4	5	6	7	8	9	10	11	13
Delivery Note	Tracking Number	Shipping Invoice	Shipped From	Removal Date	Delivered Quantity	No of packages	Loading Date	
0080485021	MAD DU 15/06/2024	0084378385	CDG	6/16/2024 1:16 AM	1	1	6/15/2024	12 13 14

- General Information** about the order line and order
- Delivery Date:** Section which reminds the Requested Delivery Date, the Confirmed Delivery Date, the Catalog Lead Time of the order line
- Quantity & Price:** Section where you will find the Net Line Amount, the Net Unit Price, the Ordered Quantity and the Remaining Quantity if the order line
- Delivery Note:** For order lines with at least the status "In progress", the reference of the Delivery Note will appear
- Tracking Number :** expedition from freight forwarder
- Shipping Invoice:** For order lines that have shipped, the reference of the shipping invoice will appear
- Shipped From :** Storage location
- Removal Date :** freight forwarder will take in charge the package at this date
- Delivered Quantity:** is the delivered quantity.
- Number of packages**
- Loading Date :** it's when the package is ready to be removal by the freight forwarder
-  Button which allows to download the delivery note (when available)
-  Button which allows to download the shipping invoice (when available)
-  Button which allows to download the release document (when available)